

Minutes of a meeting of Burneside Parish Council held by ZOOM on Tuesday 2nd February 2021 at 7pm.

Present were Councillors Pennie Ridyard (Chairman), Phil Allder, Tonia Armer, Judith Notley, Paul Senior, Keith Tondeur, Julie Huck and Will Huck, County Councillor Stan Collins, District Councillors Pat Bell and Hazel Hodgson, two members of the public and Parish Clerk Kevin Price. Apologies for absence were received from Councillors Brian Smith and Derrick Wade (leave of absence).

#### **21/1 Public participation:**

Gayle Howarth arrived later in the meeting and asked to be allowed to make a presentation on behalf of the Burneside Residents Association. As this had not been an agenda item, she spoke as a member of the public instead. At two points during her comments, the Chairman interjected that this meeting was not a suitable occasion to bring these matters to the attention of the Council.

Councillor Will Huck provided some factual information to a member of the public present in response to comments being made.

The Clerk confirmed that he had made contact with the Residents Association and agreed that representatives of the Council will meet with them, on a date yet to be arranged, in order that an agreement can be reached for mutual co-operation between the two bodies.

**21/2 Requests for Dispensations:** None.

#### **21/3 Declarations of Interest:**

Councillor Allder declared an interest, as a member of the committee, if any matters relating to the Residents Association were discussed.

Councillors Julie Huck and Will Huck declared a personal interest in planning application SL/2020/0977 (Land at Oak Fold, Burneside).

#### **21/4 Minutes:**

The minutes of the meeting held on 1st December 2020, having been circulated were accepted as a true record and signed by the Chairman.

#### **21/5 Council Vacancies:**

There had been no expressions of interest in the one remaining vacancy. This will now be removed from the agenda but if any interest is shown at a later date, co-option can still be made.

#### **21/6 Finance:**

- a. The cash and budget statements were noted and all payments listed therein were approved.

- b. It was resolved in principle to provide a bench to temporarily replace the demolished bus shelter at Steeles Row until any flood prevention works are complete. Councillor Will Huck agreed to obtain a quotation and will look into the grant that he has been made aware of by Gill Holmes of CCC.
- c. Replacement of the damaged wooden finger post sign on Bowston back lane, either in wood or metal, was considered. Councillor Collins agreed to enquire as to who the sign belongs to. In the meantime, Councillor Will Huck agreed to obtain some quotations for this when he hears back from Councillor Collins.
- d. It was resolved to obtain a further litter/dog waste bin on the path near Croppers PLC (where it meets the permissive path on Hall Road). The problem of dog fouling was discussed and it has been highlighted in the February newsletter. It was agreed to contact SLDC regarding the problem and also to see if they could provide further signage. Councillor Bell suggested that Environmental Health at SLDC may be able to help.
- e. A proposal to provide funding for the replacement of the matting at the Play Area was considered and also whether the Council would provide additional play equipment there. The Clerk will ask what the cost of the replacement matting is, and this will be an agenda item for the next meeting, when possible additional funding will be considered.
- f. The Annual CIL (Community Infrastructure Levy) Report was noted. This will now be uploaded to the website.
- g. The Annual Report from the External Auditor (PKF Littlejohn LLP) was noted and this is now on the website.

### **21/7 Updates:**

- a. Assets Register - this is in hand and should be completed before 31st March, when an insurance assessment will be carried out. Councillor Will Huck has mapped out the parish on 'Parish Online' and plotted where the known assets are.
- b. Memorial bench - CCC Highways have now accepted the suggested form of agreement and requested details of the bench itself as well as a map of the exact location. The Clerk has today asked the applicant for these details.
- c. Community fridge - this is a huge project and the implications of it were discussed. Enquiries have already been made at the Bryce Institute as a possible site. Councillors Alder and Notley agreed to make some further enquiries. Councillor Alder said the Residents Association is willing to support this project
- d. Allotments - Ann Hall of Burneside Regeneration has been asked for help with this. There is a meeting of Burneside Regeneration on 4th February to update Parish Councillors on all matters relating to them. Councillor Notley hopes they may have an answer to an area for allotments.

## **21/8 Reports:**

Councillor Collins said there is a huge backlog of outstanding highways work, especially pothole repair and drain clearing, and this would continue into the next financial year. He would like to give notice of gulley clearing so that residents would be able to move their vehicles if required. The Council agreed this was a good idea. Councillors Alder and Wade were going to list all the potholes on roads in the parish, Councillor Alder agreed to continue with this. A member of the public present has also offered to help.

Councillor Bell said that most staff at SLDC are working remotely still. The SLDC 'Bay' bid for future re-organisation of local government has been submitted to central government and a decision is awaited.

Councillor Hodgson reminded Councillors of the Burneside Regeneration meeting on 4th February.

## **21/9 Planning:**

- a. *The following decision, notified to the Council by the Planning Authority, was noted:*

SL/2020/0823 Howgills View, Burneside. Single storey side extension to form home office. Refused.

*(Councillors Julie Huck and Will Huck then left the meeting, having declared a personal interest in the following application)*

- b. *The following application was considered and approval was unanimously recommended.*

SL/2020/0977 Land at Oak Fold, Burneside. Erection of agricultural workers dwelling.

- c. The Notification of an Appeal Under S78 Against Refusal of A Householder Application (SL/2020/0406 Hagg Foot Barn, Burneside. Single storey extension) was noted. No action was required.

## **21/10 Traffic issues:**

Councillor Ridyard said a brief report had been received but she had requested fuller details from CCC Highways. This will be an agenda item for the next meeting. Councillor Senior offered to join the Traffic Management group.

Councillor Senior gave an update on the meeting that he and Councillor Ridyard had attended. He informed the Council that if cycle and walking routes passing through the village are desired, it is important that this is made known now, as alternative routes such as back lanes are being considered. It was agreed that Councillor Senior make it known that the Council believes walkers and cyclists should be encouraged through and into the village and not around it.

#### **21/11 Emergency Plan:**

Councillor Tondeur has updated the plan and was thanked for his work. Covid-19 restrictions will need to be built into the plan. Councillor Will Huck and the Clerk have details of the revision.

#### **21/12 Climate and Ecological Emergency Bill:**

It was resolved that this Council fully supports the Climate and Ecological Emergency Bill. (The Clerk will confirm the Council's support).

#### **21/13 United Utilities work in the village:**

Councillor Ridyard said she has heard nothing further and will make enquiries.

#### **21/14 Re-claiming of disused/underused buildings in the parish:**

This is ongoing, particularly with regard to the former toilet block opposite St Oswald's Church. Councillor Notley has contacted the owners, but has had no response. District Councillor Pat Bell will raise the issue with SLDC, and photographs will be provided. The toilet block is falling into a state of disrepair.

#### **21/15 Neighbourhood Plan:**

Councillor Ridyard has circulated the draft Design Code document produced by AECOM and negotiated with Locality for the funding for this. A bespoke Community Needs Assessment is planned and stakeholders will be invited to be involved with designing this. The Council resolved that the Design Code would be useful when considering any future planning applications and accepted the groundworks that Councillor Ridyard has been undertaking. If anyone from the parish wishes to be involved in a Neighbourhood Plan, they are welcome to contact the Council.

#### **21/16 Open Forum:**

- a. There is concern about the safety/insurance liability of the bookshelf in the Hollins Lane bus shelter. An agenda item for the next meeting will be to consider if an alternative site can be found for the library and in the short term making the shelving safer.
- b. It was confirmed that Burneside Regeneration is not a Council group, but the Council are pleased to co-operate with this group and receive updates to the benefit of all in the community.
- c. A meeting with Burneside Residents Association will be arranged as indicated above, as soon as practicable. It will be a remote meeting.

**21/17 Date of the next meeting:**

***Tuesday 2nd March 2021 by ZOOM at 7pm.***

*The meeting closed at 9pm.*

*Signed:*

*Dated:*